

Hampton and Scotland School Readiness Council

Tuesday, September 25, 2012

Scotland Elementary School

Meeting Minutes

Attendance: Joy Becker, Paul Blackstone (7:20), Maryellen Donnelly, Mary Geragotelis (6:43), Ann Gruenberg (6:53), Elise Guari, Theresa Lambert, Suzanne LaFleur, Gale Lockland, Leahbeth Scandura, Scott Sears and Geri White
Staff: Sandra Frizzell (6:50)

1. Call to order: By Gale Lockland at 6:40 pm.
2. Audience for citizens: N/A
3. Update agenda as needed: N/A
4. Approval of May 14, 2012 meeting minutes: Motion to approve meeting minutes from 05/14/2012 was made by Maryellen Donnelly, seconded by Geri White. No discussion. Motion passed unanimously. Maryellen Donnelly and Theresa Lambert abstained from voting.
5. Acceptance of financial reports
 - a. Hampton: Motion to accept Hampton's financial reports was made by Suzanne LaFleur and seconded by Leahbeth Scandura. No discussion. Motion passed unanimously. No abstentions.
 - b. Scotland: Motion to accept Hampton's financial reports was made by Teresa Lambert and seconded by Geri White. No discussion. Motion passed unanimously. No abstentions.
6. Program updates: Sandra highlighted the enrollment and new staff. A comment was made that the Boston Children's Museum is too far for preschoolers. It was suggested that the Children's Museum in West Hartford is a more enjoyable museum and a much better distance to travel.
7. Grant/SDE update: Sandra highlighted the grant award amounts, the impact of the new fee schedule, the CT Early Childhood Survey. Mary Geragotelis suggested putting the link to the CT Early Childhood Parent Survey on the School Readiness Website. Sandra Frizzell will do this.
8. New Business
 - a. Approve Tuition expenditures: None at this time
 - b. Approve FY 2013 Quality Enhancement Grant Application: A motion to approve the application for the 2013 Quality Enhancement Grant was made by Ann Gruenberg and seconded by Geri White. Discussion about whether the planned activities also address NAEYC standards. Motion passed unanimously. Theresa Lambert abstained.
 - c. 2012 - 2013 Meeting Schedule: Future meetings will be held on the 4th Tuesday of each month with no meeting in December and week 3 in May. October 23, November 27, January 22, February 26, March 26, April 23 and May 21. Location will alternate between Hampton and Scotland.
9. Old Business
 - a. Council membership/committees/updates: Sandra Frizzell identified those council members who are due for renewal or must resign or ask not to be re-appointed.
 1. Hampton Ad-Hoc Playscape: Geri White and Maryellen Donnelly updated the council on the fundraising campaign in Hampton; Second appeal letter going out in early October.
 2. Scotland Ad-Hoc Playscape: The elementary age playscape is in and being enjoyed at SES. Scotland will re-activate its Playscape Committee to fundraise and construct a playscape at Bower's Park.

3. **Communications:** Committee is Sandra Frizzell, Gale Lockland, Paul Blackstone and Elise Guari. Dan Syme was asked about whether there is any money left from the STEAP Grant after repairs to the Station Road bridge. Paul mentioned the possibility of revitalizing the old playscape pieces. Cost would be approximately \$4,000 for materials or \$12,000 - \$14,000 to reinstall with all missing parts.

4. **School Readiness Brochure:** Committee is Ann, Chrissy and Theresa. Brochure is created in Microsoft Publisher. Brochure needs updating of administrations names. Plan to make at least 50 copies for distribution at the Lori Fisher Wellness Fair.

5. **Transition to Kindergarten:** Out of time - Add to next month's agenda.

b. **Review 2011-2012 CSRPPES** - Out of time. Add to next month's agenda.

10. **Audience for citizens:** N/A

11. **Set next meeting Agenda:** Usual reports and updates, Tuition expenditures, Transition to Kindergarten Committee, CSRPPES Update, Review of Strategic Plan.

12. **Adjournment:** Motion to adjourn at 8:04 PM by Leahbeth Scandura and seconded by Theresa Lambert. Motion passed unanimously. There were no abstentions.

Respectfully submitted,

Sandra Frizzell

Hampton and Scotland School Readiness Coordinator